

OUR SERVICE EXPECTATIONS

Job Seekers should:

- Be professionally attired when seeking employment.
- Have proof of qualifications as well as an up-to-date Curriculum Vitae or Résumé.
- Be honest, flexible and have a positive work attitude.
- Be prepared to follow all reasonable instructions.

Employers should:

- Provide a safe and harmonious work environment at all times.
- Adhere to Labour Legislation including wages, overtime, lunch hour, safety at work.
- Provide reliable information on wages, salaries and conditions of service.



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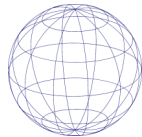


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MINISTRY OF LABOUR, SOCIAL SECURITY AND THIRD SECTOR



EMPLOYMENT SERVICES

for

Employers and Job seekers

FOR EMPLOYERS:

Interested in minimising, recruitment and selection costs?

We offer:

- Free and professional recruitment services.
- Advertising on our social media pages.
- Screening and referral of suitably qualified candidates to your specifications.

FOR JOB SEEKERS:

Are you unemployed, under-employed, a school leaver, college or university graduate?

We offer:

- Local or overseas employment.
- Career counselling and placement services.
- Assistance with CV writing.
- A Resource Centre — free access to computers, internet to prepare your resume or conduct job searches.
- View our Facebook and Instagram pages for job postings and guidance on the application process.

Facebook



Instagram



OVERSEAS PROGRAMMES:

Hospitality Programme

We assist with career opportunities within the hospitality sector in Canada and the United States of America. Positions are mainly in the areas of Housekeeping, Front Office and Food and Beverage, and can be a duration of six (6) months to two (2) years.

Agricultural Programme

We also assist with job opportunities on Canadian and USA farms which include harvesting, cultivating, pruning, spraying, canning, irrigation, hand-trimming, grading, animal husbandry. Duration of the programme is two (2) months to two (2) years.

Other categories of work are also sometimes available.

Requirements for Employment

Resume or Curriculum Vitae
Passport-size photo
Police Certificate of Character
Two (2) Job Reference Letters



ALL APPLICATIONS SHOULD BE SUBMITTED TO:

beccsjobs@labour.gov.bb

